

HOUSE & LOT RESERVATION APPLICATION

I hereby offer to buy from _____ SUBDIVISION situated at _____ the following

LOT	BLOCK	PHASE	LOT AREA	FLOOR AREA	TOTAL PRICE	FULL DOWNPAYMENT
-----	-------	-------	----------	------------	-------------	------------------

DOWNPAYMENT SCHEDULE

DATE	AMOUNT	
_____	P _____	No. of yrs. to pay _____
_____	P _____	Monthly amortization w/ Interest
_____	P _____	at _____ % per annum
_____	P _____	P _____
_____	P _____	
_____	P _____	Thru: _____
_____	P _____	

I am depositing herewith, the sum of _____ (P _____) as reservation money for the above-described house and lot. The balance of the down payment shall be paid by me as scheduled above and upon full payment therefore, the prescribed Contract to Sell, which is available for examination, shall be executed and signed by me. I hereby represent that said Contract to Sell has been and / or translated to me in the language or dialect known and understood by me.

I hereby make manifest and represent that I have made reservation for house and lot model subject matter of this contract. It is agreed that this reservation is non-transferable and any transfer made by me shall be void and shall be cause for cancellation of this reservation and the forfeiture of my reservation money and my other payments.

Further **ASIAN PACIFIC REALTY & BROKERAGE CORP.** shall have the right to automatically cancel my reservation without further notice and forfeit as liquidated damages, my reservation fee and whatever other payment I have made in the event of the following: a) Non-payment on my part of any due installment on the down payment as stated above b) Negligence c) Withdrawal on my part from this agreement for any reason whatsoever d) Failure of submit the complete Pag-Ibig/Bank financing housing loan requirements within 15 days from date of reservation.

I agree that my monthly amortization on the House and Lot package to be paid directly to the Financial Institution / Mortgagee (e.g. Pag-IBIG, thru Bank, In-House) shall start without further notice thirty (30) days after I pay the full downpayment, regardless of whether my Contract to Sell has been delivered to me or not.

This reservation application is on a first-come-first-served basis and is subject to final approval by the Owner / Developer, otherwise your money will be refunded if not approved.

Any stipulation, representation or promises, oral or otherwise not contained in this reservation or incorporated herein by reference shall not bind **ASIAN PACIFIC REALTY & BROKERAGE CORP.**

Quezon City _____, 20 _____.

BUYER

Spouse _____
 Residence _____

 Tel. No. _____ Cell Phone No. _____
 Office Address _____
 Email Add. _____
 Res. Cert. _____
 Date/Place Issued _____

PD _____
 PM _____

 PVP _____
 TEAM _____

Billing Proof: Electricity () Water () Phone () Credit Card () Barangay Clearance ()

Approved: _____

ASIAN PACIFIC REALTY & BROKERAGE CORP.

OWNER / DEVELOPER

IMPORTANT: This Reservation Application is valid only if the reservation fee is paid directly to the branch cashier or the cashier of Asian Pacific Realty & Brokerage Corp., Head Office. Payments to the Branch Office will be honored only upon submission within 48 hours, to the Head Office, by the Branch Office of its collection together with the corresponding deposit slip. Buyers should demand for valid receipts. APRBC or its agents are not authorized to accept payments for monthly amortization.

BUYER'S INFORMATION SHEET

Date: _____

Personal Information:

Principal Buyer: _____
 (Surname) (First Name) (Middle Name)

Address: _____

Billing Address: _____

Provincial Address: _____

Civil Status: Married Single

Date of Birth: _____

Landline No.: _____

Mobile No.: _____

If Married:

Spouse Name: _____

Date of Birth: _____

Occupation: _____

Employer's Name: _____

Address: _____

Telephone No.: _____

Employment of Principal Buyer:

Employer's Name: _____

Address: _____

Telephone No.: _____

E-mail: _____

Subdivision Information:

Subdivision Phase Block Lot Area CTS No.

--	--	--	--	--	--

T.I.N. No.: _____

Res. Cert. no.: _____

Passport No.: _____

(Issued on / at) _____

T.I.N. No.: _____

Res. Cert. No.: _____

Passport No.: _____

(Issued on / at) _____

I certify that the foregoing informations are true and correct.

 Signature of Buyer



Pag-IBIG List of Requirements

Note: Documents must be complete within (15) days including approved Pag-IBIG Verification Clearance.

Local Employment

1. 6 pcs. (1" x 1") ID Picture (Latest Colored) (NOT scanned)
2. Community Tax Certificate - 2009 (Photocopy)
3. 1 Month Latest Pay Slip (Original)
4. Certificate of Employment with Compensation (Original)
5. Birth Certificate - If Single (Photocopy) / Married Certificate - If Married (Photocopy)
6. Court Decision for separate Husband and Wife (If Applicable)
7. Company ID (Photocopy)
8. TIN ID or Number (Photocopy)
9. SSS ID (Photocopy)
10. Income Tax Return - (ITR) 2007 (Photocopy)
11. Proof of Billing - Meralco or Water (Original)
12. Pag-IBIG Counseling - Attendance Only (Original)

Overseas Employment:

OFW / Pag-IBIG Overseas Program (POP)

1. 6 pcs. (1" x 1") ID Picture (NOT scanned)
2. Birth Certificate - If Single (Photocopy) / Marriage Certificate - If Married (Photocopy)
3. Court Decision for separate Husband and Wife (If Applicable)
4. Job / Employment Contract (Duly Certified by POEA / Employment) - Latest (Photocopy)
5. Special Power of Attorney (SPA) (Original) for spouses abroad (for member aboard, SPA must be duly certified by the Philippine Embassy or Consulate in the country where the member is staying.
6. Pag-IBIG Counseling - Attendance Only (Original)
7. Passport - 1st and 2nd Page (Photocopy)
8. Residence Certificate - Community Tax Certificate (2009) - SPA
9. Proof of Billing - Meralco (Original)
10. SPA - Valid ID (Photocopy)

Business / Self Employment

1. Department of Trade & Industry (DTI) Permit
2. Latest Financial Statement
3. Latest Income Tax Return - (ITR)
4. Business Permit