



Member: Asian Pacific Group Companies
Asian Pacific Corporate Centre, 26 Harvard Street, Aurora Blvd., Cubao, 1109 Quezon City, Philippines
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AGENT'S PRESENTATION REPORT

Date: _____

Control No.: _____

NOTE TO THE PROSPECTIVE BUYER:

UPON SIGNING THIS DOCUMENT, IT IS UNDERSTOOD THAT I HAVE NOT CONTACTED OTHER AGENT EXCEPT THE AGENT APPEARING UNDER ITEM 2.

1. To be accomplished by the prospective buyer:

Name of Buyer : _____ Buyer's Spouse : _____
Residence: _____ Tel. No.: _____
Business Address: _____ Tel. No.: _____
Project/s Presented by the Agent: a) _____ b) _____ c) _____
Reservation Fee Amount : _____ PR No. _____ Date: _____
Commitment of the Buyer: _____

Source of Information About the Project (Please check):

Walk-in Leaflet / Flyers Ads Other Agents Referrals Others

Buyer's Signature Over Printed Name

Date / Time Signed

2. To be accomplished by the agent:

Agents Signature Over Printed Name

Date / Time Signed

Div / Area

3. To be accomplished by the Branch Office secretary / Branch Director:

Date / Time filed with the
Branch Office

Signature of
Branch Office Secretary

Signature of
Branch Office Director

REMINDERS TO THE SALES AGENT / BRANCH OFFICE SECRETARY

- (a) This APR must be filed by the sales agent in triplicate copies with the Branch / Head Office Secretary within 3 days from date of project presentation.
- (b) The Branch / Office Secretary must retain original copy for Branch Office file, give duplicate copy to the sales agent.
- (c) APR signed by the buyer shall be valid and effective for 30 days only.

Copies: (a) Branch Office Copy – orig. copy (b) Sales Agent – dup. Copy (c) FILE – trip. copy